

**Dzogchen Community West Coast**  
2748 Adeline Street, Berkeley CA 94703  
Board Meeting Minutes  
January 24, 2015

**Board Members Present:** Craig Fiels, Gene Kim, Kathleen MacDougall, Lacey Segal, Rich Taylor

**Board Members Absent:** None

**Community members attending:** Scott Rome, Lee Rome, Luke Karamol, Ruth Bossieaux and Paulette Beaumalé-Papa

**Call to Order:** Gene called the meeting to order at 1:10 pm.

**Approval of previous minutes:** Unanimously approved

**Treasurer's Report:** DDL currently has \$17,722 in assets: \$5,916 in checking, \$10,021 in savings, and \$1,785 in a second savings account we opened up after our checking account was hacked. Going forward we will use the new savings account as the account where we accept donations (since checks cannot be written on this account, it will be better protected). Over the course of 2014, DDL brought in \$36,036.49 and had \$34,84.67 in expenditures, creating an operating revenue of \$1,751.82.

**Blue Gakyil update:** We organized nine retreats at the Ling in the past year. Special recognition was given to Luke Karamol, who organized many of these, in addition to leading a regular Yanta Yoga practice that has brought in many new people. Upcoming activities may include:

- 12-hour practice during Losar Feb 19 for west coast communities practicing together of Jigme Lingpa (Scott organizing)
- Closed YY teacher training with Fabio (Luke organizing)
- An open YY course in March with Fabio (Luke organizing)
- A course in sound and Indian music (Luke & Sylvia organizing, as a rental)
- A course with Paula Barry

**Yellow Gakyil update:** Our 3<sup>rd</sup> and final fundraising effort for 2014 took place in December. Rather than mass mailing or emailing, we took a one-to-one approach by calling or personally emailing our most active members, and achieved a 50% response rate. The most impactful aspect was sharing personal perspective and stories.

- **IRS Tax Letters:** We need to send out the annual tax contribution letter to donors by Jan 31, as required by the IRS. Craig will organize the data for this, and Rich volunteered to stuff envelopes and mail.

**Red Gakyil update:** We need to schedule a cleaning of the Ling including re-organizing our office.

**New business:**

- Craig said we need a secure filing cabinet to store our important records; but possibly we can re-key cabinets that we have so that they will work.
- **RESOLVED:** Rich moved that Craig Fiels, as our Treasurer, should be added as a named owner of our Wells Fargo account (without check-signing authority) so that he can work with bank officers to resolve problems like our recent hacking situation. Lacey seconded the motion and it was unanimously approved by the Board.
- Paulette volunteered to help us improve our online communication (both between Gakyil members, as well as between Gakyil & the wider Community), and agreed to work with the incoming Gakyil.

**Actions**

- Need to re-key or replace our office filing cabinets so that we can store our important records. (Craig)
- Get an electronic template for more formal corporate minutes style going forward. (Rich)
- Communicate to regular donors the new deposit account information. (Craig & Rich)
- Add Craig to our Wells Fargo account (Kathleen & Laurel)

**Adjournment:** Gene adjourned the meeting at 2:43.

**BOARD CERTIFICATION**

I, \_\_\_\_\_, \_\_\_\_\_ of the Dzogchen Community  
(Name of Director) (Office held)

West Coast do hereby certify that the foregoing is a true and correct copy of the Minutes of the Board of Directors Meeting held on Jan 24, 2015, as approved by the Board members in attendance at the meeting.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date